



DECISION-MAKING PROCESS FOR FUNDING APPLICATIONS

IT'S TIME TO STOP WASTING!

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Patron: Helena Bonham Carter Registered Charity No: 1101971



Action Duchenne has a review process which adheres to the Association of Medical Research Charities (AMRC) guidelines. The review process takes into account the opinions of experts in the neuromuscular field, specifically those with expertise relating to Duchenne muscular dystrophy.

The Scientific Advisory Board (SAB) is a six member panel of scientists and clinicians with expertise relevant to the neuromuscular field, and in particular of Duchenne muscular dystrophy (DMD).

The decision making process for funding grants is outlined below in 5 stages:

Stage 1

In this first stage of the review process the pre-applications are sent to the members of the SAB. Each member of the SAB is asked to give a yes or no to each application based on their expertise.

Applicants will be informed of the progress of their application.

Stage 2

The applications that receive a yes from the SAB will then be asked to submit a full application form.

Stage 3

The full applications which have been submitted will be sent to the SAB members for them to review and rank. Any discrepancies in the ranking from the SAB members will be discussed at a review meeting.

Those applications which are rated as high priority will be sent to the Board of Trustees.

The applications will be sent out to external reviewers if necessary.

Applicants will be informed of the progress of their application.

Stage 4

Reviewers' comments of the successful applications will be sent back to the applicants, where they will have the opportunity to respond to the queries and comments to further strengthen their case for support in advance of the Charity's Board of Trustees meeting.

Comments from applicants will then be sent to members of the SAB to review, giving them the opportunity to make a definitive recommendation to the Board of Trustees based on all of the evidence available.



Stage 5

The Board of Trustees will meet to discuss all applications that have made it through the application process. Members of the Board of Trustees will be given copies of all reviewers' comments and applicants' responses.

The Board of Trustees decides the final number of projects that Action Duchenne will fund, taking into account the overall research strategy and finance available.

Successful applicants from this stage will be notified after the Board of Trustees have met.

Timetable for funding applications

Applications can be submitted to Action Duchenne for funding at any time and will be reviewed in full by the Charity's Scientific Advisory Board and Board of Trustees.

From the date of receipt of the pre-application form, the SAB would hope to give a decision within 4-6 weeks.

From the date of receipt of the full application form, the SAB would hope to give a decision on the ranking within 10-12 weeks. From this date a final decision on funding from those ranked as high priority will be made by the Board of Trustees in around another 10-12 weeks.

Therefore, a final decision on funding will be given approximately 24 weeks after the initial date of receipt of a submitted full application form.

Action Duchenne is unable to enter into any discussion about the merits of its funding decisions.

Enquiries regarding research project funding should be sent by email to Nick Catlin nick@actionduchenne.org.