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Notice of the Annual General Meeting of Action Duchenne Limited

Wellesley House

Duke of Wellington Avenue, Royal Arsenal,

London, SE18 6SS

Company number 04899036
Charity number – 1101971
Charity number (Scotland) – SC043852

Notice of the Annual General Meeting of Action Duchenne Limited (the “Charity”) to be held on virtually on **Wednesday 22 March 2023 at 18.30-19.30 GMT** (Meeting ID:850 9546 4676; Passcode: 936477)

<https://us06web.zoom.us/j/85095464676?pwd=Y2tuSTJzQkUwNnFmY0lOWkRDZW9Bdz09>
hosted from Studio YTA, 204 Chase Side, Enfield EN2 0QX

To transact the following business:

- 1. To receive the annual report and accounts for the year to 31 March 2022**
The annual report to 31 March 2022 covers a twelve-month period, with comparators reflecting activity for the previous twelve months.
- 2. To re-appoint Mr Roger Cockerton as trustee**
Roger has been a trustee since 2019 and serves as the Charity’s Treasurer. He is an experienced senior finance professional, and a Chartered Accountant working as a contractor within the NHS. He has much experience in the not for profit sector and as a trustee and treasurer for local charities and for NHS charitable funds.
- 3. To re-appoint Miss Victoria Penrice as trustee**
Victoria has been a trustee since 2019 and serves as the Charity’s Company Secretary. She is President of the Chartered Governance Institute’s governing board, having qualified as a governance professional over 20 years ago. She has significant governance experience in listed companies and other entities.
- 4. To reappoint Simpson Wreford LLP as auditor of the charity**
This is a standard item to appoint an auditor to audit the charity’s annual accounts.
- 5. To authorise the trustees to set the auditor’s remuneration**

Action Duchenne Limited

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Registered Charity No: 1101971, Scotland: SC043852

Patrons: Harry Hill, Helen Bonham Carter and Martin Bashir



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This is a standard item to authorise the trustee to set the auditor's remuneration for the audit for the year ended 31 March 2023.

6. AOB

To confirm your attendance at the AGM, please email angela@actionduchenne.org and we will confirm joining instructions and send you a proxy form and the annual report.

The proxy form should be returned by email to angela@actionduchenne.org by 17.30GMT on Monday, 20 March 2023.

Please submit any questions to be taken at the meeting via angela@actionduchenne.org by 17:30 GMT on Wednesday, 15 March 2023.

Submitting your proxy form and/or questions in advance will not prevent you from attending, voting and asking questions at the meeting should you wish to do so.