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Notice of the Annual General Meeting of Action Duchenne Limited

Wellesley House	Company number 04899036
Duke of Wellington Avenue, Royal Arsenal, London, SE18 6SS	Charity number – 1101971
	Charity number (Scotland) – SC043852

Notice of the Annual General Meeting of Action Duchenne Limited (the “Charity”) to be held on **Friday 8 November 2024 at 17.15-18:30 GMT, Leonardo Hotel Hinckley Island, Leicestershire, LE10 3JA**

To transact the following business:

- 1. To receive the annual report and accounts for the year to 31 March 2024**
The annual report to 31 March 2024 covers a twelve-month period, with comparators reflecting activity for the previous twelve months.
- 2. To appoint Dr Vicky Pleydell as trustee**
Vicky Pleydell, a retired GP, brings 35 years of NHS experience, including health service management and leadership. Her work in patient involvement and compassionate care aligns with our values. She joined the board in June 2024.
- 3. To appoint Mr Greg Hill as trustee**
Greg Hill, a chartered manager with extensive experience in public service operations and team management, joined the board in June 2024. His leadership in change projects and strategic planning will support our organisational growth.
- 4. To appoint Ms Anna Mabile as trustee**
Anna Mabile, an experienced accountant with over 15 years in finance and operations, joined the board in June 2024. Her expertise in financial oversight and strategic planning will strengthen our financial stewardship.
- 5. To reappoint Simpson Wreford LLP as auditor of the charity**
This is a standard item to appoint an auditor to audit the charity’s annual accounts.
- 6. To authorise the trustees to set the auditor’s remuneration**



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This is a standard item to authorise the trustee to set the auditor's remuneration for the audit for the year ended 31 March 2025.

7. AOB

To confirm your attendance at the AGM, please email dawn@actionduchenne.org and we will confirm joining instructions and send you a proxy form and the annual report.

The proxy form should be returned by email to dawn@actionduchenne.org by 09:00 GMT on Wednesday 6 November 2024.

Please submit any questions to be taken at the meeting via dawn@actionduchenne.org by 09:00 GMT on Wednesday 6 November 2024.

Submitting your proxy form and/or questions in advance will not prevent you from attending, voting and asking questions at the meeting should you wish to do so.